Logging in to DSBN resources on a personal device

If you are an out-of-board student and do not already have a DSBN account, start at Step 1.

If you already have a DSBN account but are studying with eduTravel or eLearning from outside of Canada, skip to Step 7.

- 1. In Chrome, Edge or Safari go to: <u>www.dsbn.org</u>
- 2. Click on the green 'Student & Staff Login' button at the top:



 The dialogue box will prompt you to enter your DSBN email address (*****@students.dsbn.org)



4. Next, you will need to input your temporary password:

←.@dsbn.org	
Enter password	
Password	
Forgot my password	
Use a certificate or smart card	
	Sign in
	Sign in

5. Now you will customize your password.



6. Now the 'My Apps' page will appear. This is where you can lauch DSBN student apps, including D2L, your Microsoft resources (e.g. Word, Excel), etc.

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DSBN Staff DSBN Studen	nts DSBN Students	ITS Testing Apps				
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G Suite	Desire2Learn	Gmail	Dreambox	Office 365	Google	ArcGIS Online
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Password Reset Registration	Destiny	Secondary Late Bus Signup	Teams			

7. In order to sign into our system from outside Canada, our system needs to authenticate your account using additional methods. You will add the additional method by setting up multi-factor authentication (MFA). The steps are below:

Go to <u>https://aka.ms/setupsecurityinfo</u> and log in with the username and password from above. Then:

gn-Ins ∨	Click 'Add sign-in method.'		
Security info These are the methods you use to sign into your account or reset your password.			
Default sign-in method:			
+ Add sign-in method			
Add a method ×	Choose 'Authenticator app' from the dropdown menu.		
Which method would you like to add?	diopdown menu.		
Alternate phone			
Authenticator app			
Alternate phone			
Microsoft Authenticator ×	Download the MS Authenticator		
Start by getting the app	app from the App Store. Once it's downloaded, click 'Next.'		
On your phone, install the Microsoft Authenticator app. Download now After you install the Microsoft Authenticator app on your device, choose "Next".	It's downloaded, click Next.		
I want to use a different authenticator app			
Cancel Next	Click 'Next.'		
Microsoft Authenticator ×			
Scan the QR code	Select 'Work' or 'School'		
Use the Microsoft Authenticator app to scan the QR code. This will connect the Microsoft Authenticator app with your account.	account in the authenticator		
After you scan the QR code, choose "Next".	app and scan the QR code.		
	Follow the prompts on your		
	device to set up the app, then		
Can't scan image?	click 'Next.'		
una internetionality and inter			
Add sign-in method	Now add a second verification		
	method: your cell phone. When		
S Phone	you are finished, you'll see 2		
	verification methods in your app.		
	Note that if you get a new cell		
Microsoft Authenticator Push multi-factor authentication (MFA)	phone number, you'll be required to update your MFA settings.		

8. If you need support, please inquire with your teacher.